

Friends of the Carnegie-Schadde Memorial Public Library

Meeting Minutes

Tuesday, June 14th, 2022 – 6:00pm

Location: Baraboo City Hall, South Conference Room

Members Present: Jessica Bergin, Emily Olson, Tut Gramling, Barbara Lund, John Ellington, Pat Shear, Nancy Toberman, Danielle Bollig

Members Absent: None

I. Call to order

A. Meeting was called to order at 6:01pm by board Vice President Nancy Toberman with Barbara Lund as recording Secretary.

B. Review of Agenda

Tut Gramling motioned to approve the agenda. Pat Shear seconded. Motion approved.

C. Approval of Minutes from Last Meeting

Jessica Bergin motioned to approve the minutes from May 10th, 2022. John Ellington seconded. Motion approved.

II. Treasurer's Report

Nothing to report. It was a slow month.

III. Correspondence and New Memberships

There are no new memberships.

IV. Director's Report

Jessica reported that construction is moving smoothly. The demo portion is finished and foundations are being poured. Youth Services kicked off their Summer Reading Program. There are quite a few participants, and so far, no activities have been rained out.

Interviews are in process for the open position of Library Assistant for Program and Outreach. An announcement will be made next month. Starting in January, there will be a new staff organizational chart, and any new hires will be hired with the future structure in mind. With the new staff structure, sub and shelver positions will be eliminated, and the assistant positions will have desk, check-in, and shelving duties.

V. Special Committee Reports

Fundraising Committee has nothing to report.

Events Committee is still planning on doing a summery treat for staff in August.

Books for Newborns Committee dropped off 20 books last week. Some books are still backordered.

Media Committee has nothing to report.

VI. Unfinished Business

Nothing to report

VII. New Business

A disbursement request was approved for \$77.48 to Tut Gramling for the purchase of cookies and fabric for the groundbreaking event.

A disbursement request was approved for \$500 to the Baraboo Acts Coalition for sponsoring the purchase of books for the 2022 Baraboo Reads event.

The Baraboo Reads event had a great turn-out of about 60 participants. The speaker was the author and that always draws in more participants. The Surveys were very positive. The one criticism was that participants wished they would have heard about it sooner.

Joan Wheeler will be retiring on June 30th. Jessica Bergin motioned to approve \$50 from the discretionary fund to be used to purchase flowers or a plant for Joan's retirement gift. John Ellington seconded. Pat Shear will put a card in the Friends drawer for us to sign.

Jessica, Tut and Emily will be putting together a 2023 budget draft and will present it at our next meeting in August. Suggestions for the budget included using some of the \$20,000 in the savings account to support needs that arise with the new building for Public Services, Programming and Outreach, and Resources. It was also mentioned that we should budget for a future membership drive.

Our next book sale may be possible in 2023 at the end of the year.

VIII. Adjournment

John Ellington motioned to adjourn at 6:45 pm. Tut Gramling seconded. Motion approved.

Next meeting will be August 9th, 2022